



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices may be accessed at <http://apps.tn.gov/pmn/index.html>. A detailed meeting agenda will be available on line when finalized at <http://apps.tn.gov/pmn/index.html>. A copy may also be requested by calling the board office 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM  
AMENDED**

**Date:** January 14, 2016

**To:** Woody McMillin, Director of Communications and Media Relations

**From:** Lynda S. England BS MT(ASCP)  
Board Director

**Name of Board or Committee:** Tennessee Medical Laboratory Board  
Personnel and Education Committee

**Date of Meeting:** January 20, 2016

**Time:** 1:00 P.M. CST

**Complete Address:** Health Related Boards  
665 Mainstream Drive, Iris Conference Room  
Ground Floor  
MetroCenter Complex  
Nashville, TN 37243

**Major Agenda Items:**

- 1: Call to order
- 2: Introductions  
Introduction of Board Members and Staff  
Introduction New Staff Consultant  
Nina V. Smith, BA MT(ASCP)
- 3: Review applications and/or interview  
applicants/remediation and determine eligibility
  - A. Initial Applicants

- A1. Marijoy Oliver  
Baytown, TX 77521  
Medical Laboratory Technologist-Generalist
- A2. Taranmeet Kaur  
Knoxville, TN 37909  
Medical Laboratory Technologist-Chemistry
- B. Reinstatement Application:
- 4: Consider ratification of initial determinations and actions of board director or consultant
  - A: New Licenses (Initial & Temporary) Attachments 1 & 2
  - B: Reinstatements, Attachment 3
  - C: Administratively closed files, Attachment 4
  - D: Retired Licenses, Attachment 5
  - E: Training Permits, Attachment 6
- 5: Review correspondence submitted to the administrative office concerning personnel and/or educational issues. Discuss and take action as necessary.
  - A1 Program Director Change  
Fortis Institute-Nashville, Campus  
Nashville, TN 37221  
Pamela Fair, Ph.D,MLS(ASCP)  
MLT Program
- 6: Discussion/Clarification staff correspondence/inquiries
- 7: Other Business
- 8: Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media the 28th of the preceding month.